

# **Fakenham Infant and Nursery School Admission policy**

At Fakenham Infant and Nursery School we follow the Norfolk County Council policy for admissions & in-year admissions to school.

## **Entry to Nursery**

This is not covered by the NCC guidelines and is not covered by this policy – please contact the school office if you are interested in a place for your child.

## **Entry to Reception**

If there are more applications for places than there are places available, we will give preference to children living nearest to the school, according to the following rules in this order of priority:

1. Have a statement of special educational needs naming that school.
2. Are in public care or have been adopted.
3. Live in the area served by the school and who have a sibling attending the school at the time of their admission.
4. Live in the area served by the school who have a brother or sister attending the Fakenham Junior School.
5. Has a parent who works for Fakenham Infant and Nursery School.
6. Has a parent who works for Fakenham Junior School.
7. Have a disability and live in the area served by the school (Appropriate professional evidence will be required to confirm the disability).
8. Live in the area served by the school.
9. Live outside the area served by the school and who have a sibling attending the school at the time of their admission.
10. Live outside the area served by the school who have a brother or sister attending the Fakenham Junior School.
11. Live outside the area served by the school and have a parent who works for Synergy Multi-Academy Trust.
12. Have a disability and live outside the area served by the school (Appropriate professional evidence will be required to confirm the disability).
13. Live outside the area served by the school.

If all children within any of the above rules cannot be offered a place, the highest priority will be given to children living nearest to the school within that rule. To determine who lives nearest, distance will be measured on a straight line 'crow fly' basis, using Ordnance Survey data. The address will be measured from the post office address point on the property. In the unlikely event that distance does not separate the final two or more pupils seeking the last remaining place, a random allocation will be used to determine who is offered the final place.

During the term before they start, children will be invited to visit the school for transition events and sessions so that they can become familiar with the school. There will also be an opportunity for parents to ask any questions, order school uniform, purchase school book bags and collect admissions forms.

### **In-Term Admissions**

A move to a different school at any time other than admission to reception, transfer to junior or transfer to secondary is known as an 'in-year transfer'. This could be a move between Norfolk schools or a move to a Norfolk school from a school in a different area. We follow the guidelines which can be found on the Norfolk Admissions website:

<https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions/norfolk-admission-arrangements>

If you require any further information regarding admissions, please contact:

Norfolk County Council,  
Children's services  
County Hall  
Martineau Lane  
Norwich  
NR1 2DL  
Tel 0344 800 8020  
Email [admissions@norfolk.gov.uk](mailto:admissions@norfolk.gov.uk)

Staff member responsible: Executive-Headteacher

Overview: Local Governing Board

Date adopted : 25/9/24

Review Date : September 2025